



# ETHOS<sup>®</sup> Music CENTER

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## ROVING RURAL OUTREACH PROJECT MEMBER JOB DESCRIPTION POSITIONS OPEN UNTIL FILLED

**ORGANIZATION:** Ethos Music Center

**ORGANIZATION MISSION:** Ethos is dedicated to the promotion of music and music-based education for youth in underserved communities.

**LOCATION:** Rural communities across Oregon. Traveling and living in Ethos' Music Mobile RV a third to half of the year. Half of service also carried out in Portland, Oregon.

**SUMMARY OF POSITION:** Two roving Rural Outreach Project (ROP) members will be based in Portland, Oregon with half of their service also occurring in rural communities across Oregon. They will report to the Rural Outreach Director. The ROP members will primarily be responsible for teaching intensive workshops and trainings to students and community members 1-3 weeks at a time, helping develop a framework for future programming in rural towns. They will also help coordinate volunteers, ROP trainings, school music events, instrument distribution, and substitute teach for other ROP members.

**ESSENTIAL RESPONSIBILITIES:**

1. Teach residencies, immersions, or workshops to students, grades K-12.
2. Recruit and train community members to be teachers, or teaching assistants.
3. Substitute teach for stationary ROP members when necessary.
4. Coordinate volunteers for Ethos' statewide efforts.
5. Encourage and track youth, volunteer, and parent involvement in all activities.
6. Attend Ethos instructor trainings and AmeriCorps sponsored orientation, trainings, and meetings.
7. Assist the Rural Outreach Director with ROP reporting, tracking, supervising, and training.
8. Complete and submit in a timely manner all Ethos and AmeriCorps required reports and time sheets.
9. Complete 1700 hours of service over 11 months (Sept. 2011-July 2012).

**MARGINAL RESPONSIBILITIES:**

1. Organize student performances and community music events.
2. Consult with staff on recruitment and long-term programming plans.
3. Complete one 5-10 hour project focused on environmental impact.

**PREFERRED QUALIFICATIONS:** Background in music performance or education, however other fields are also welcome provided applicant can be a proficient teacher. Experience with youth a must. Skilled in multiple instruments. Entrepreneurial and outgoing personality. Experience with school administration and supervising. Familiarity with standard computer programs for reporting and creating materials. Good driving record. Must be organized, creative, resourceful and self-motivated. Applicant must pass strict FYI background check.

**PAY/BENEFITS:** Stipend of \$12,100 (taxable) and medical insurance provided. Upon completion of service, \$5,550 in educational award (to pay tuition or student loans). Members are also eligible for loan forbearance and child care assistance. Ethos will provide an RV and mileage reimbursement for all travel related to rural outreach, but transportation will not be provided in Portland. Applicant must pass a strict FBI background check.

**CONTACT:** For more information please contact: Megan Moran, Program Coordinator (Ethos Music Center)  
(503)283-8467 ext. 111 or [megan@ethos.org](mailto:megan@ethos.org)

More information on Ethos Music Center can be found online at [www.ethos.org](http://www.ethos.org)