



**ETHOS/IFCC
RENTAL REQUEST**

Please visit <http://ethos.org/programs/ifcc/facility-rental/> to see the Ethos/IFCC Rental Information document
BEFORE filling out this form. Thank you!

CONTACT INFO

organization name

main contact person/title

phone

fax

email

mailing address

city/state/zip

organization's annual revenue

501c3 nonprofit? (Y/N)

EVENT DETAILS

Space(s) Requested: Theater Dance Studio Art Gallery Other (please specify):

Type of Event: Public Private

Title of Event:

Expected Attendance:

Cost of Admission:

Would you like to utilize Ethos' printed ticket service? (Y/N)

See Ethos/IFCC's Rental Information for details on this service

Briefly describe your event (or attach production materials):

Requested Load-in/Rehearsal Dates and Time:

Performance Dates and Times (please attach a detailed calendar):

Ethos/IFCC

5340 N Interstate Ave Portland, OR 97217

phone: 503-283-8467 ext. 107 www.ethos.org



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Technical requirements:

OTHER CONTACTS

List any other key personnel we may need to contact for technical/event information and/or Vendors you plan to use for the event.

Name	Title/Role	Phone	Email
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Name	Title/Role	Phone	Email
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Name	Title/Role	Phone	Email
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You will be contacted within 10 days of submitting your request.

I have read, understand and agree to all of the Ethos/IFCC Rental Policies.

Signature

Name (please print)

Date